

**WESTERN COUNCIL OF STATE LIBRARIES
DRAFT MINUTES OF ANNUAL MEETING
Held June 16, 2017 in Helena, Montana**

Members present: Cindy Aden, Washington; Jeff Kintop, Nevada; Susan McVey, Oklahoma; Ann Joslin, Idaho; Jennie Stapp, Montana; Carolyn Ashcroft, Arkansas; Jamie Markus, Wyoming; MaryKay Dahlgren, Oregon; Mark Smith, Texas; Eugene Hainer, Colorado; Kathleen Peiffer, New Mexico; Rod Wagner, Nebraska; Holly Henley, Arizona; Patience Frederikson, Alaska; Mary Soucie, North Dakota; and Barbara Reading, Missouri. Mary and Barbara joined the meeting virtually.

The meeting was called to order at 8:34 a.m. by Mary Kay Dahlgreen, Western Council President. MaryKay summarized the revised agenda for the meeting. MaryKay asked for any other revisions to the agenda; there were none.

Approval of minutes. Ann Joslin moved the approval of the spring and fall 2016 draft minutes. Carolyn Ashcroft seconded. The vote to approve was unanimous. MaryKay asked Mary Soucie, Western Council Secretary, to send the minutes to AMIGOS for posting on our website. Susan McVey volunteered to take minutes for the current meeting due to Mary being offsite and the difficulties in her hearing the proceedings. The meeting was recorded and Mary will harmonize the minutes from Susan's notes and the recording for presentation at the next Western Council meeting.

Treasurer's report was the next item of business. MaryKay reviewed the proposed budget from Jo Budler, Kansas, Western Council treasurer. It included a very thorough estimate of travel expenses for upcoming Western Council meetings. MaryKay noted that Western Council typically has its fall meeting in conjunction with the COSLA meeting. This year that meeting will be in Nashville. MaryKay will confirm with the COSLA executive director when the time slot for regional council meetings is scheduled. The budget projects a limited number of Western Council members will need an additional night of hotel expenses.

Additional budget expenses include the fiscal agent expenses. The contract runs from July 1st to June 30th. Ann Joslin moved that we renew our contract with AMIGOS for fiscal agent services for the coming fiscal year beginning July 1, 2017. Mark Smith seconded the motion. The motion carried unanimously. At the last annual meeting the group discussed doing a Request for Proposal for this service since the last one had been done in 2010. To date no action on doing a RFP has occurred. During the discussion about the RFP, it was noted that AMIGOS has done a good job with the professional development exchanges and that Jo Budler, current treasurer, has been very satisfied with their work. Cindy Aden moved that we revisit whether we issue a RFP

for the July 2018 fiscal year. Rod Wagner seconded. The president will notify AMIGOS of the renewal of the July 2017 contract and discuss the option of securing a two year contract at that time if this will benefit Western Council financially.

Mark Smith moved and Cindy Aden seconded the approval of the proposed budget. The motion carried.

Barbara Reading raised the question of lowering expenses for future meetings. There was a discussion of members voluntarily reducing the travel expenses of attending meetings either by not charging them to Western Council or using professional development exchange for meeting attendance. Another cost saving measure that was suggested is to alternate holding the annual meeting in hub cities which might lower the cost of travel. It was moved and seconded (sorry, Mary, didn't capture by whom) that we will meet in hub cities in alternate years. The motion carried.

Elections. Due to the split terms of the Western Council officers, MaryKay summarized the terms for officers:

President President is elected in even years and serves a two year term. MaryKay Dahlgreen is current president and will serve until July 2018.

Vice President/President elect is elected in even years and serves a two-year term. Mark Smith is current Vice President and will serve in this position until July 2018.

Secretary is elected in odd years and serves a two year term. This position is now open for election and will serve 2017-2019.

Treasurer is elected in odd years and serves a three year term. This position is now open for election and will serve 2017-2020.

Gene Hainer, nominating chair submitted names of Mary Soucie to succeed herself as secretary for another two year term. Cindy Aden has agreed to serve as treasurer to succeed Jo Budler, who is retiring. Gene then opened the floor for additional nominations. Ann Joslin moved to close nominations and elect Mary and Cindy. Susan McVey seconded. The motion carried.

Upcoming meetings. The fall meeting as discussed earlier will be held in conjunction with the COSLA annual meeting. MaryKay will discuss with Tim Cherubini, COSLA Executive Director, the day and time of the regional meetings. As per our usual procedure, Western Council will pay for flight, travel expenses including mileage to airport, up to two nights lodging if needed.

The annual meeting for 2018 will be held in a hub city per earlier action. Mark Smith moved and Jamie Markus seconded holding the meeting in Salt Lake City.

Advocacy/lobbying. MaryKay stated that she wanted to address the request by Greg Lucas earlier this year for a letter from Western Council to our Congressional delegations for funding of \$300 million for Library Services and Technology Act. MaryKay said that due to the request coming at a time when Western Council was not meeting, the discussion was held by e-mail. MaryKay wanted to follow up at a meeting to discuss the process and possible future actions of a similar nature. There was discussion about individual circumstances that allowed this type of effort in some states and not in others. It was decided that at the fall meeting we would look at Western Council's purpose.

Another discussion was about Western Council reaching out to the new leadership at the American Library Association. Mary Soucie moved that the president of Western Council reach out to the new Executive Director and head of the Washington Office of the American Library Association to introduce our organization and raise our visibility. (Didn't capture who seconded or if there were a vote). It was agreed that Western Council would keep COSLA leadership in the loop about our discussions.

The group took a brief break and reconvened at 10:45 a.m.

The next item of business was follow up to our previous day's continuing education event discussions on effective advocacy. After a general discussion, the group decided it would be helpful to identify organizations with whom we could form coalitions on federal funding and common interests. Jennie Stapp offered to put together a matrix to distribute that would allow us to identify state and national groups that our states already have coalitions in place. We will be able to add columns if needed. MaryKay will set up a phone call with Sandra Treadway and Tim Cherubini at COSLA to discuss. She will need talking points from us. MaryKay will commit to contacting Sandy and Tim before the end of July.

Reports from starts on activities began at 11:30 while we had lunch. The meeting was adjourned at 12:30 p.m.