

DRAFT
Spring 2012 Minutes
Western Council of State Libraries
May 16, 2012
Des Moines, IA

Members present:

AK- Linda Thibodeau	AR – Carolyn Ashcraft
AZ – Janet Fisher	CO – Gene Hainer
IA – Mary Wegner	ID – Ann Joslin
KS – Jo Budler	MO – Margaret Conroy
ND – Hulen Bivins	NE – Rod Wagner
NV – Daphne DeLeon	OK – Susan McVey
OR – MaryKay Dahlgreen	SD- Dan Siebersma
WA – Rand Simmons	WY – Lesley Boughton

Guest: Nancy Bolt

I. President Ann Joslin, ID called the membership meeting to order at 8:30 AM.

Introductions were made and President Joslin welcomed MaryKay Dahlgreen, Oregon State Librarian and Nancy Bolt. President Joslin also thanked Mary Wegner, Iowa State Librarian for hosting the 2012 Spring Western Council meeting.

II. Agenda – Ann Joslin, ID

One discussion item was added to the Old Business section – report back from Blue Ocean Strategy Workshop. Four discussion items were added to the New Business section of the agenda – Public Access Technology Community of Practice, WebJunction services, OCLC group catalog services and Statewide Database purchases.

III. Minutes of the Fall 2011 Meeting – Daphne DeLeon, NV

Attachment 1: Draft Minutes

Secretary DeLeon presented the draft minutes for review and approval.

Motion to approve minutes: Susan McVey, OK

Second: Jo Budler, KS

IV. Treasurer’s Report – Gene Hainer, CO

Attachment 2: Handout A: Statement of Activities as of March 31, 2012

Handout B: Balance Sheet as of March 31, 2012

Handout C: Proposed 2012-2013 Budget

Treasurer Hainer reviewed handouts A and B and reported that based on an analysis of current expenditure and revenue levels he projects a year-end balance of approximately \$18,000.

Membership Dues: Treasurer Hainer notes that membership dues (\$2,000 + \$1,000 staff exchange) has remained the same for several years. Members noted that based on the current status of the Council's budget an increase in membership dues were not warranted.

Motion to set 2012-2013 membership dues at \$3,000/state: Gene Hainer, CO
Second: Hulen Bivins, ND

Proposed 2012-2013 Budget: Treasurer Hainer discussed the proposed 2012-2013 budget. He highlighted the projected deficit for the 2012-2013 based on the approved support of the Library Development event scheduled for October 2012. Additionally, members discussed and agreed upon the following change:

1. Funding for the Spring 2013 meeting should be increased from \$15,000 to \$32,000 based on the approved meeting location (Alaska).

Treasurer Hainer recommended that the proposed 2012-2013 budget be balanced with a funds transfer of \$35,000 from the reserves.

Motion to approve the proposed 2012-2013 budget as amended: Carolyn Ashcraft, AR
Second: Rod Wagner, NE

V. President's Report – Ann Joslin, ID

President Joslin noted that this information would be included in other agenda items.

VI. Old Business

A. Library Development Chiefs Workshop – Margaret Conroy

Attachment 3: Update from Committee dated 05/01/12

The Library Development Chiefs Workshop is scheduled for October 16-17, 2012 in Omaha, NE. Committee has engaged Pat Wagner as meeting facilitator at a cost of \$2,000 + travel expenses. Members note that they were excited about this opportunity and that they predict that the workshop would have a significant impact. A report after the event will be submitted and placed on the Spring 2013 meeting agenda.

B. Review of Public Library and State Library Agency surveys – Hulen Bivins

Attachment 4: IMLS Statistical Working Group (LSWG) Update

Attachment 5: PLS FY2012 Endorsed Data Elements

The following states participate on the LSWG: Rhode Island, Kentucky, Kansas, Texas and North Dakota. A review of the handouts was presented. LSWG is scheduled to meet via conference call on May 21, 2012 and in person at the IMLS offices on June 7, 2012. Items discussed include:

State Library (SLAA) Survey: Elimination of questions for constant information (governance, address, etc.) by Dec. 2012 and proposed data elements (relevance?, shared with?, conveyed to government bodies?)

Public Library Survey: results of April 2012 poll, deletion of zip+4, develop definition of "program", how to account for equal tasks implemented in different manners, categorization of budget expenditures, differentiate ILL Activity based on if it is inside or outside your system, Overdrive, a vendor or database, how to count video games, change cycle (year1 – proposal; year2 – test data collection, year3 – collect data but do not publish, year4 – collect data and publish)

C. E-Book Update: Options, Problems and Ideas – Gene Hainer

The discussion was started with this question: Can libraries provide e-content? Douglas County Libraries in Colorado are piloting a content delivery model in several libraries using Adobe Content Server; Kansas is exploring the use of the Califa system out of California. Iowa has overdrive and Wyoming contracts with Freeding.

D. Report Back: Blue Ocean Strategy Workshop – Margaret Conroy

Members discussed the usefulness of the workshop. The diversity of SLAA services and statutory authority made it difficult to work in small groups to devise strategies and identify goals. The facilitator was not flexible enough to adjust her exercises to the realities of our diversity. We were not prepared for the exercises. Take-aways were good. Members noted that planning for the 2013 Spring CE workshop should begin at the 2012 Fall meeting.

VII. New Business

A. ALA’s LSSCP Expansion Proposal – Nancy Bolt

Attachment 6: Proposal Information

Nancy Bolt presented the proposal to expand the current ALA Library Support Staff Certification Program to include library directors without MLS degrees. The expanded program would be branded ALA Library Practitioner Certification Program (LPCP). Bolt asked Council to support this proposal by writing a letter of support for its IMLS application. It was noted that school librarians are not part of the targeted audience. Any associated funding request will be presented to the Council at the 2012 Fall meeting.

Motion to support the ALA LSSCP Expansion Proposal: Susan McVey, OK
Second: Rod Wagner, NE

B. Election of Vice-President/President-Elect-Nominating Committee

Gene Hainer, CO - Vice-President/President-Elect (term July 2012- June 2014)
Jo Budler, KS – Treasurer (complete Hainer’s term as Treasurer)

Both nominations were approved by acclamation.

C. Amigos Merger – Margaret Conroy

Amigos is merging with MLNC. It is unclear how this will affect the administrative services Council receives from Amigos. Conroy is in contact with Amigos and will update members at the 2012 Fall meeting regarding the merger’s impact on services.

D. Bylaws Consideration – Ann Joslin

Attachment 7: By-Laws Consideration

Members reviewed the proposed changes to the bylaws that would clarify the Vice-President/President-Elect’s role on the CE Committee and add it to the list of standing committees. In discussion the membership also crafted the following description for the CE Committee:

“The CE Committee shall plan continuing education activities for the membership. The Committee shall be comprised of the Vice-President/President-Elect and at least one other individual from the membership.”

Motion to approve proposed bylaw revisions as amended: Susan McVey, OK
Second: Jo Budler. KS

E. Fall 2012 Meeting Arrangements – Ann Joslin

Council will be meeting in conjunction with the 2012 Fall COSLA meeting in Lexington, KY. The Council meeting will be scheduled for Thursday October 18, 2012 from 8:30AM – 3:00PM. Council will reimburse membership for the following travel costs:

1. 1 night lodging (Thursday October 18, 2012) (includes internet charges is applicable)
2. Airfare (includes mileage to airport, airport parking, transportation from airport to hotel, checked baggage costs) [or travel by car, if less costly].

F. Spring 2013 Meeting Arrangements – Linda Thibodeaux

Membership decided to hold the 2013 Spring Meeting in Juneau, AK. The dates will be finalized at the 2012 Fall Meeting.

G. LSTA 5-Year Plan Evaluation Experiences – Hulen Bivins

Membership discussed the IMLS 5-Year Plan Evaluation guidance. The issue of smaller states doing their own evaluation versus hiring a consultant was discussed. Some members thought that having a consultant do the evaluation enhanced its analysis because it brought “new eyes” into the process. Other members thought that for smaller states the use of a consultant represented a significant expenditure that could be better used for other activities.

H. Public Access Technology Community of Practice – Ann Joslin

Membership received a project update. Discussion was centered on the possibility of using the NING online collaboration site to create a CE clearinghouse as described by one of the small groups in the Blue Ocean Strategy workshop.

I. WebJunction Services – Janet Fisher

Arizona has found that the updated WebJunction pages are difficult to use and their communication has been problematic. In Arizona WebJunction courses are used by staff to earn library certification. Are there other alternatives? Hoping a CE Clearinghouse can be developed.

J. OCLC Group Catalog Services – Margaret Conroy

Discussion centered on the challenges members are experiencing in their states: unclear pricing, planned price increase (2%-4%) and non-payment will result in records being removed from the system.

K. Statewide Databases Purchases

Discussion centered on the worth of compiling information regarding what members are purchasing from vendors and how much they are spending. Membership agreed that having this information would strengthen their individual negotiating positions. The following members agreed to work on developing a survey to gather this information. (Gene Hainer, CO; Hulen Bivins, ND; Jo Budler, KS; Janet Fisher, AZ; Daphne DeLeon, NV).

State Updates

President Joslin adjourned the membership meeting at 3:00PM

Ann Joslin, President

Date

Daphne O. DeLeon, Secretary

Date