

Meeting Minutes

Western Council of State Libraries
June 11, 2013 Juneau, Alaska

Members Present:

AK- Linda Thibodeau	AR – Carolyn Ashcraft
CA- Gerry Maginnity	CO – Gene Hainer
HI – Richard Burns	IA- Mary Wegner
ID – Ann Joslin	KS – Jo Budler
MO – Margaret Conroy	ND – Hulen Bivins
NM – Devon Steele	NV – Daphne DeLeon
OR – MaryKay Dahlgreen	SD- Daria Bossman
TX – Edward Seidenberg	WA – Rand Simmons
WY – Lesley Boughton	

Guest: Herb Rubenstein, LEEEGH, Inc.

Meeting was convened at 8:30 A.M. Introductions of members present and guest were conducted by Margaret Conroy, President. Linda Thibodeaux, Alaska State Librarian welcomed members to Juneau, Alaska.

Agenda was approved with the following additions:

1. Appointment of new President due to the resignation of Margaret Conroy, Missouri State Librarian due to her move to a new position in July 21013.
2. COSLA representative request for information regarding impact of sequestration on state libraries.

Motion: Carolyn Ashcraft, AR

Second: Jo Budler, KS

Minutes of the Fall 2013 meeting

Daphne DeLeon, secretary expressed her appreciation to Mary Wegner, Iowa State Librarian for taking minutes for the Fall 2012 meeting.

The minutes were approved with the following revisions:

1. The location of the meeting – Lexington, KY will be added.
2. Addition of “for” in the last sentence of the Treasurer’s Report section.

Motion: Devon Skeele, NMN

Second: Lesley Boughton, WY

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Treasurer's report – Jo Budler, KS

A. 2012-2013 financial statements

Copies of financial statements were distributed and discussed. Discussion included the following topics: staff exchanges (cost, when members can purchase, expiration dates), reserves and an investment policy. It was noted that the Treasurer would review the COSLA investment policy as a beginning point in developing a policy for Western Council and continue to investigate the development of an online status report for Professional Development Exchanges (PDE) while continuing to distribute a status report quarterly to members.

The current year financial statements were accepted by the membership.

Motion: Jo Budler, KS

Second: Hulen Bivins, ND

B. 2013-14 budget – proposed

The proposed budget numbers were updated to reflect the motion regarding the 2013 Library Development Chiefs request and the 2014 Spring meeting in Sacramento, California (revised total budget = \$116,050).

The presented 2013-2014 budget as revised was approved by the membership.

Presented: Jo Budler, KS

Second: Ann Joslin, ID

A Budget Review Committee was appointed to review:

1. structure of the budget,
2. appropriate amount for reserve account(s),
3. presentation of PDEs and
4. dues (Should these be increased?).

Members of the Budget Review Committee are: Jo Budler (KS) chair, Lesley Boughton (WY) and Gene Hainer (CO).

Library Development Chiefs Request (New Business)

Because of the impact this agenda item has on the proposed budget it was discussed. The written request was distributed to members before the meeting and presented by Linda Thibodeaux, AK. The following concerns were discussed: plan of action appeared vague, lack of action since last meeting funded by Western Council in October 2012 and sustainability of future meetings. Despite the above concerns, members acknowledged the value of a cohesive Library Development chiefs group.

The membership approved a motion to provide support for the 2013 Library Development Chiefs Meeting with the expectation that a meeting report be submitted to the President by December 31, 2013 and that Dara Bossman, South Dakota State Librarian be appointed the Western Council Liaison to the group.

Motion: Lesley Boughton, WY

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Second: Rand Simmons

A maximum of \$25,000 was approved by the membership for the 2013 Library Development Chiefs Meeting.

Motion: Gerry Maginnity, CA

Second: Jo Budler, KS

President's report – Margaret Conroy

Margret Conroy, President reported that Amigos has made efforts to make operation run more effectively and have been responsive to website updates.

Old Business

OCLC contract comparison attempt – Jo Budler

Jo Budler reported on the results of the member survey. Because of the extreme diversity in OCLC services that members purchase it is difficult to do any type of significant comparison between the members and their OCLC contracts. Members further discussed the difficulty in getting clear pricing information from OCLC.

Members approved a motion to encourage COSLA to issue an invitation, supported by Western Council to OCLC to provide clarity regarding cost models for OCLC services.

Motion: Hulen Bivins, ND

Second: Mary Wegner, IA

New business

A. Election of Secretary -Ann Joslin, ID

Ann Joslin (ID) chair of the Nominating Committee acknowledged the work of her committee members- Susan Mc Vey (OK) and Lesley Boughton (WY).

Devon Skeele, NM was approved by the membership as Secretary (2013 – 2016).

B. President and Vice President/ President-Elect

According to past practice and the stepping down of the current president Margaret Conroy (MO), Gene Hainer (CO) current Vice President/President-Elect will become President on July 5, 2013. Ms. Conroy is starting a new position. This leaves the position of Vice President/President-Elect vacant. A new Vice President/President-elect will be announced at the Fall 2013 meeting.

C. Dues for 2013-2014 – Jo Budler

An increase in the 2013-2014 membership dues was discussed during the 2013-2014 Proposed Budget agenda item. A Budget Review Committee was formed to explore a membership dues increase for 2014-1015 and present its recommendation to the membership at the Fall 2013 meeting.

Motion was approved for the 2013-2104 membership dues to remain flat at \$3,000/member. This includes one staff exchange.

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Motion: Jo Budler, KS

Second: Rand Simmons, WA

- D. Request for continued support from Library Development Chiefs – Sue Sherif or Linda Thibodeau

See Discussion under 2013-2014 Proposed Budget.

- E. Association Management RFQs – Margaret Conroy

Margaret Conroy, President presented the Amigos bid for discussion. The Amigos bid for \$13,500 (July 2013 – July 2014) included the same type of services as in the current contract. It was noted that an addendum would need to be developed to cover the additional costs of coordinating the 2013 Library Development Chiefs meeting. Members noted the addition of the following to the contract deliverables:

1. Development of a calendar of when information will be distributed to Western Council officers,
2. Amigos financial representative to be available during the Fall and Spring membership meetings for questions and
3. A penalty clause for any missed deadlines.

Membership approved the contract with the above additions.

Motion: Hulen Bivins, ND

Second: rand Simmons, WA

- F. Fall 2013 meeting arrangements – Margaret Conroy

COSLA 2013 Fall Meeting Savannah, Georgia October 27-31, 2013

Western Council Meeting Savannah, Georgia November 1, 2013

The COSLA meeting will be extended an extra day to allow for the planning consultants to work with the membership as part of the organizational planning process. Western Council will meet the following day on November 1, 2013 from approx. 8:30 AM – 3:00 PM.

Membership confirmed a prior meeting motion to provide members the following travel support:

1. transportation (air and ground if required),
2. per diem, and
3. 1 additional hotel night if required.

- G. Spring 2014 meeting arrangements

Members discussed possible locations for the Spring 2014 meeting. As usual the meeting will be 2 days with 1 day devoted to CE. Membership agreed to hold the meeting in Sacramento. Gerry Maginnity, CA and Gene Hainer, CO will send out a doddle poll to identify meeting dates. Western Council will provide the following travel support:

1. transportation (air and ground if required),
2. per diem and

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3. a maximum of 3 hotel nights if required.

CE for Spring 2014 meeting will be identified by the new Vice President/President-Elect.

Discussion

COSLA request for sequestration impact – Mary Wegner, IA

A request for members to share the impact of sequestration in their states with COSLA was made. The following states note that they had information to share: Oregon, Idaho, California and Washington.

Evaluation

Ann Joslin, ID encouraged the COSLA Research and Statistics Committee Chaired by Hulen Bivins, ND to consider Herb Rubenstein's suggestion to identify funding to conduct a comprehensive evaluation of library programs.

State updates

Meeting was adjourned at 3:00 PM.